

OVERDALE KENNEL

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Rules and Regulations

To ensure the safety and health of all animals and staff at Overdale Kennel, LLC, all clients are required to comply with the following Rules and Regulations (**please read thoroughly**):

- **Sex:** All dogs must be spayed or neutered (unless they are under 1 year of age). Intact show dogs are welcome, but must have received a title, be actively showing for a title, or be actively training. Proof may be required. No dogs in heat are allowed.

Vaccines & Preventatives: All pets must be up to date on vaccinations; we also accept titers. All clients must submit *written verification* from their veterinarian that their dog(s) have current DHLPP, Rabies and Bordetella (kennel cough) vaccinations. Specifically, the vaccines required are: 1) Distemper, Hepatitis, Parainfluenza, Parvovirus; 2) Rabies; and 3) Bordetella. All dogs are also required to be on 4) flea preventative and 5) worm prevention *year round*. It is your responsibility to provide on-going verification of current vaccinations. Spot checking for fleas and ticks is not always a fool proof process; therefore, Overdale Kennel, requires a topical or oral flea and parasite preventative (e.g. FrontLine or Advantage) for incoming dogs. **We do not accept flea/tick collars.**

Health: All pets must be in good health. All clients will need to certify that their pet(s) are in good health and have been free from any condition that could potentially jeopardize other client's pets. Pets that have been ill with a communicable condition in the last 30 days will require written veterinary certification of health to be admitted or readmitted. If, at any time during our care, it becomes evident that your pet is ill, you'll be notified and expected to pick up your pet immediately. If, at any time during our care, it becomes evident your pet has fleas or ticks, treatment will be applied and charged to the pet owner at a minimum rate of \$30.00. Dogs requiring special attention due to medical restrictions will be assessed by Overdale Kennel and charged an additional per day fee for any and all stays (this includes medicines that need to be administered via injection).

Leashes and Collars: All pets must enter and exit the facility on a leash. We ask that retractable leashes not be used.

Food: All food brought to Overdale Kennel, LLC must be pre-measured into individual servings and stored in small plastic containers or baggies, or in a container with a clearly marked measuring device.

Bedding: We will wash bedding that becomes soiled during your dog's stay unless requested otherwise. Please be advised that we are unable to wash any bedding that is too large to fit in our washer and dryer.

Treats: In order to provide your pet with a positive learning experience while at Overdale Kennel, we will reinforce your pet's good behavior. Your pet may be given treats as a reward for good behavior, unless otherwise instructed by you. These treats are given in small bite-size quantities.

Behavior: All dogs must pass the Overdale Kennel Behavior Assessment for enrollment in our daycare & boarding program. *Owners will need to certify that their dog(s) have not harmed or shown any aggressive or threatening behavior towards any person.*

In the event that the guest will participate in daycare or group play, owners will also need to certify that their dog(s) have not harmed or shown any aggressive or threatening behavior towards any other dog(s) and are not protective of food or toys.

*The dogs' safety and health is our main priority. **Keep in mind that although your dog is supervised when playing with other dogs, he/she still might receive an occasional nip or scratch. We do accept a limited number of fence climbers, however these dogs will not be allowed off leash in the outside exercise area.***

Dogs who are not social with other dogs may be boarded at Overdale Kennel, but may not participate in group play time.

Age: All dogs must be at least 10 weeks of age and have their first two sets of vaccinations.

Enrollment: **Enrollment Applications are required to be turned in and approved before your dog will be accepted as a boarder or daycare participant. All dogs must have a complete, up-to-date and approved Enrollment Application on file.**

Fees: Fees for boarders are due at check-out, unless other arrangements have been approved. Cash, check, and credit cards are accepted. A \$35.00 fee will be applied for any returned check. Discounted packages are provided only if they are paid in advance. Pre-paid packages are non-refundable. Holidays and peak period, a 50% non-refundable deposit is required at time of reservation.

Hours of Operation:

Boarding check-in and check-out: Monday-Friday: 7:00 a.m. - 8:30 a.m. and 4:30 p.m. - 6:00 p.m.

Saturday: 9:00 a.m. - 11:00 a.m. and 4:00 p.m. - 6:00 p.m.

Sunday: 11:30 a.m. - 12:30 p.m. and 4:00 p.m. - 6:00 p.m.

After-Hours Boarding Checkout: Because we know how much you missed your pet while you were away, after-hours pickup is available by appointment ONLY for a \$10.00 fee.

Reservations & Cancellations: Reservations are required. Notification of a cancellation must be provided **10 days prior to check-in during holidays and peak periods and 48 hours prior to check-in during all other times.** Deposits will be refunded if notification is received as required and we are able to fill your reservations slot, minus administrative fees. Reservations not canceled by the aforementioned time will be charged in full and invoiced to the owner. Holidays and peak periods include New Year's, Easter, Memorial Day weekend, Fourth of July week, Labor Day weekend, Thanksgiving, and Christmas. Please feel free to speak with a front desk staff member at any time for additional clarification.

I certify that I have read the Rules and Regulations and understand, and agree and intend on my own behalf, and on behalf of my agents, representatives, relatives, successors, and assigns, to be bound by all the terms and conditions contained in the Rules and Regulations.

Pet Owner Signature _____ **Date:** _____

Pet Owner Signature _____ **Date:** _____

Rules and Regulations are subject to change at any time without notice. This document may not be altered in any manner.

Any changes will be considered null and void without written consent from the Overdale Kennel, LLC
General Manager/Owner

Client Agreement

The agreement must be signed for your dog(s) to stay with Overdale Kennel. This document may not be altered in any manner. Any changes will be considered null and void without written consent from the Overdale Kennel, LLC General Manager/Owner